Application for Container/Portable Cabin Licence
In accordance with the Highways Act 1980

To: Lambeth Environment- Highways Licensing
PO Box 734 Winchester SO23 5DG
Tel: 020 7926 0524 Email: neighbourhoods@lambeth.gov.uk

All fields must be filled in

1. I/We hereby make application for a licence to deposit/set up a Container/Portable cabin (delete as required)

At (give full site address)

For the purpose of (give concise details):

Start Date:

<table>
<thead>
<tr>
<th>Street in which structure is required</th>
<th>Length of structure</th>
<th>Width of structure</th>
<th>Width of public highway in which structure will be placed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Metres</td>
<td>Metres</td>
<td>Metres</td>
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</table>

(Please complete separate forms for streets/locations required, if more than one)

2. I/We undertake and agree to set up and maintain the Container/Portable cabin, and continue the licence in all respects to the satisfaction of the Council and in accordance with the statutory provisions attached. I/We acknowledge I/We have carefully read, and agree to conform to the conditions and regulations as stated.

Name of firm/Applicant: ………………………………………………………………………………………………………………………… (in capital letters)

Address: ……………………………………………………………………………………………………………………………………………………………………………………………………...

…………………………………………………………………………………………………………………………………………………………………………………………………... Postcode …………………………………….

Tel: …………………………………………... Mob: …………………………………………... Fax: …………………………………………...

Email…………………………………………………..……. Name: …….………………………………..…………………..............................................

Signature: ……………………………………………………………..  Date: …………………………………….

- Please attach a copy of an up-to-date Public Liability Insurance policy (to the value of not less than £5,000,000) – it is a legal requirement for businesses to have Public Liability Insurance.
- The licence and inspection fee must accompany the application form.
- Please contact 020 7960 4050 to gain approval for works being carried out within a TFL (red route) area. Separate licences are required where work being undertaken at a property encroaches on two roads (e.g. corner properties) as they come under different licensing jurisdictions. (TFL - red) / Lambeth – all other routes)
- Please provide all information required as the application form will be returned if incomplete.
- On approval, the licence will be posted to address of applicant.
- 20 working days notice is required to process this application.
- Please contact Parking Shop on 020 7926 6262 to suspend parking restrictions in controlled parking zone (at a fee) if applicable to the location.
- Applicants are particularly reminded of the Town & Country Planning (Control of Advertisements) Regulations 1960.
The Council (where applicable) has given the appropriate consents:

**Non-refundable Licence Fee:** £576.00 (including inspection fee) valid for 3 months (subject to change every financial year)

**Renewal Fee:** £384.00 - (including re-inspection Fee) request in writing must be submitted 20 working days before the current licence expires, if not new licence fee will apply

**Deposit Fee:**
- £300 - Standard Size – over 5.5m (6 cubic yds), up to 9m (10 cubic yds)
- £450 - Large Size – over 9m (10 cubic yds)

Upon site inspection an additional deposit fee may be required

**Cheques:**
London Borough of Lambeth
(Separate cheques for Deposit and Licence Fees - Please also submit the company BACS details on a separate letterheaded document for refund of deposit fee purposes)

**Post to:**
Lambeth Environment - Highways Licensing, PO Box 734 Winchester SO23 5DG

**Email to:**
neighbourhoods@lambeth.gov.uk

Please Note: - Applications cancelled through no fault of the Council will not be refunded
Faxed applications will not be accepted.
Environment Credit Card Payment Form

Request for (Type of Licence required):

_________________________________________________________________________________________

Premises/Site address:

________________________________________________________________________
________________________________________________________________________

________________________________________________________________________

Postcode:_____________________

CARD DETAILS:

Type of card: Delta ○ Switch ○ Visa ○ Mastercard ○ Solo ○

Card Number

Security Code

Expire date: _______/_______ Issue Date_______/_______ Issue no_______ (If applicable)

Amount to be debited: £______:______ Signature of cardholder:____________________________

CARD HOLDER'S DETAILS:

Name on card: Mr/Mrs/Miss/Ms ______________________________________________________________

Address:_________________________________________________________________________________

________________________________________________________________________ Post code: ______________________________

Contact Number: __________________________________ Fax Number: _____________________________

*** You can email this form to neighbourhoods@lambeth.gov.uk ***

For office use only: Processed by (initial)_______________ __________

Date:______________________________ Time:_______________________________________

*** Please note incorrect forms will lead to a delay in your application being processed ***

*** Please note a non-refundable 1.65% surcharge is applicable for payments made by credit card ***